

Short guide for identity registration in the INFN “Godiva” database

1. **Register** in the INFN Identity database*: <https://signup.app.infn.it/>
 - specify Name, Family Name, mail address and choose a password;
 - validate the registration by using the link received by email.
2. **Connect** to: <https://userportal.app.infn.it/> and follow these steps:
 - log-in with the email address and the password entered in the above registration;
 - click on Enabling Requests;
 - select **IT Resources** and press Next Step;
 - select **Economic Ties, only if** you plan to have economic relations with INFN (association request, fellowships, etc.) and you already own an Italian Fiscal Code, otherwise skip it;
 - provide the required personal data;
 - read and accept the information note on the processing of personal data at INFN and press Next Step;
 - choose the site where to carry out your identification: **Laboratori Nazionali di Frascati**, add the message: **request of hospitality (or wi-fi/remote access)**, and press Next Step;
 - choose the site (as above) and the contact person who will have to approve your request: **contact person name**;
 - read and accept the regulation for the use of INFN computing resources and press Next Step;

verify the entered data and press Submit.

3. **Contact** the secretariat to proceed with the identity verification.

* If you are already registered in the INFN Identity database skip point 1 and go to point 2